

NOTICE OF MEETING

SCHOOLS FORUM

WEDNESDAY, 21 OCTOBER 2015 AT 4.30 PM

CONFERENCE ROOM A, SECOND FLOOR, THE CIVIC OFFICES

Telephone enquiries to Jane Di Dino 023 9283 4060

Email: jane.didino@portsmouthcc.gov.uk

Membership

Schools Members

One head teacher representative - nursery phase

Three head teacher representatives - primary phase

Two head teacher representatives - secondary phase

One head teacher representative - special phase

Five academy representatives

Five governors

Non School Members

Four Councillors (one from each political party)

One representative from the following organisations:

The Anglican Diocese

The Roman Catholic Diocese

The 16-19 Representative

The Early Years providers (from the private, voluntary and independent sector)

(NB This agenda should be retained for future reference with the minutes of this meeting).

Please note that the agenda, minutes and non-exempt reports are available to view online on the Portsmouth City Council website: www.portsmouth.gov.uk

AGENDA

- 1 Apologies**
- 2 Declarations of Interest**
- 3 Membership Changes.**
- 4 Proposed Future Meeting Dates.**
 - 20 January 2016
 - 24 February 2016
 - 13 July 2016
 - 19 October 2016
- 5 Minutes and Matters Arising From the Previous Meeting - 15 July 2015.**
(Pages 1 - 4)

6 School Revenue Funding Arrangements 2016-17. (Pages 5 - 42)

Purpose

The purpose of this report is to inform the Schools Forum of the progress being made towards the implementation of changes to the school revenue funding arrangements for 2016-17 and to seek endorsement for the first stage of the submission to the Department for Education (DfE) of the 2016-17 budget proforma.

Recommended that Schools Forum:

- a) Endorse the principles proposed by the Working Groups in Appendices 1 and 2 to guide and inform the funding arrangements for 2016-17.
- b) Endorse, that following confirmation of the 2016-17 Dedicated Schools Grant (DSG), officers will amend the unit values to minimise the impact of fluctuations in funding at the school level and to maintain overall affordability. In order to provide schools with some certainty, where possible any changes will be limited to the following formula factors:
 - Basic Per Pupil Entitlement
 - Prior attainment
 - Lump Sum
 - The percentage of the financial cap
- c) Endorse the proposed changes to the mainstream funding formula factors, together with the choices that the Council has made in implementing these factors locally, as detailed at paragraph 4.6.
- d) Endorse the submission of the draft proforma to the DfE as the first stage of the 2016-17 school revenue funding formula process.
- e). Agree by phase, (maintained primary and secondary schools) to the de-delegation of the following budgets for central administration in 2016-17.

Expenditure Item	De-Delegation Proposed	
	Primary	Secondary
Administration of free school meals eligibility	Yes	Yes
Licences	Yes	Yes
Special Staff Costs: Union Duties Only	Yes	Yes
Schools Contingency Fund	Yes	Yes
Behaviour Support	Yes	No
Museum & Library Services	Yes	No

- f) Endorse the proposed Growth Fund criteria for 2016-17 as set out in Section 5 of the attached consultation document.

- g) Note that subject to the guidance awaited from the DfE and the results of the work being undertaken by the Inclusion Commissioning Manager the authority is not proposing to make changes to High Needs place numbers or Element 3 Top-up funding for Special Schools, Resource Units and Alternative Provision settings for 2016-17.
- h) Endorse the MFG exemptions submitted to the DfE by the required deadline of 30 September 2015 as set out in paragraph 5.3.

7 Scheme for Financing Schools. (Pages 43 - 190)

Purpose.

This report outlines the proposed changes to the Scheme for Financing Schools which reflect the revisions required by the Department for Education (DfE) and have been consulted with schools.

RECOMMENDED that the Schools Forum approve the revised Scheme for Financing Schools.

8 Childcare Sufficiency. (Pages 191 - 196)

Purpose

This report updates the Schools Forum with the local authority progress in meeting the childcare sufficiency duty related to funded 2 year olds.

RECOMMENDED that the Schools Forum:

- 1. Note the progress in expanding the sufficiency of 2 year old places.**
- 2. Endorse the allocation of £51,000 from the Dedicated Schools Grant 2014-15 carry forward to be used to continue the expansion of the 2 year old provision in the city.**

9 Dedicated Schools Grant Budget Monitoring report for the First Quarter 2015 - 2016. (Pages 197 - 200)

Purpose.

To inform the Schools Forum of the projected revenue expenditure within the Dedicated Schools Grant for the current financial year 2015-16. This report sets out the forecast budget position for the year-end as at the end of June 2015.

RECOMMENDED that the Schools Forum notes the forecast year-end budget position as at the end of quarter 1, for the Dedicated Schools Grant, together with the associated explanations, as detailed in section 4 of the report.

10 School Term Dates (Pages 201 - 202)

Mike Stoneman, Strategic Commissioning Manager will present the attached note.

RECOMMENDED that the Schools Forum note the supplementary information.

11 Any Other Business.

Members of the public are now permitted to use both audio visual recording devices and social media during this meeting, on the understanding that it neither disrupts the meeting or records those stating explicitly that they do not wish to be recorded. Guidance on the use of devices at meetings open to the public is available on the Council's website and posters on the wall of the meeting's venue.